



Board Meeting

September 11, 2019

DI Colorado offices, 6000 E Evans Ave. Bldg. 1 Suite 031, Denver, CO 80222

Mission Statement: *Preparing Colorado's kids to be the innovators of the future by combining the arts, sciences, and technology with creativity, teamwork, and problem solving.*

Strategic Imperative: *Customer/Client Intimacy "Focusing on Relationships"*

Minutes

Attendees: Kate Donelan, Jenny Ricklefs, Jim Vigland, Carrie Roethe (via Zoom conference), Jill Jurca (late - via Zoom conference), Dacia Donohue (via Zoom conference), Sarah Elberling, Shelley Billig, William White, and Bob Tipton (via Zoom conference - left early)

Absent: None

Note: These minutes are organized by topic and may not reflect the actual sequence of events in the meeting.

Meeting was called to order at 6:33 pm

1. Consent agenda, including June Minutes.

- a. Review of consent agenda process and agenda planning for the year.

MOTION: A motion was made to approve the consent agenda including the August minutes. The motion was seconded and approved.

MOTION: A motion was made to approve the financials. The motion was seconded and approved.

2. Executive Director report

- a. Southwest Region is experiencing some troubles; DICO is reaching out to help support this region.
- b. New insurance agent has been contacted who has a special non-profit division, we are pending new insurance quotes. The previous agent was not responsive. DIHQ has dropped the requirement for the automobile insurance. Amendments are being made to the insurance policy and procedure documents.
- c. The Youth Protection Policy is still under review by the corporate office, changes are being made as requested.



- d. Almost all RD, RCM and BOD, background checks are in.
- e. Strikes for Steam event was discussed. Event is in October. Event will be sponsored all proceeds going to DI Colorado.
- f. A policy for youth protection training will be worked on for the policy manual.
- g. An employee handbook is being created.
- h. Kate has been working on fundraising as well.
- i. Kate attended the Ignite conference this month as well.

3. Financials

- a. The updated financials were reviewed.

MOTION: A motion was made to approve the July financials. The motion was seconded and approved.

2. Board Member

1. New Board member application has been received. The applicant will be interviewed and potentially invited to the next board meeting for review.

3. Budget

1. New budget was reviewed. The budget is very tight and we need to be very careful to hold to the numbers as presented. If any item will go over expectation, Kate will notify the board. Jim and Will will look at creating and updating financial policies.

MOTION: A motion was made to approve the budget (Bob was absent at the time of the vote). The motion was seconded and approved.

4. RD Report

- a. The season is well underway with the RDs out working on growth.
- b. A few tournaments are being adjusted still and should be finalized soon.
- c. Youth Protection Policy is being reviewed and adopted by the regions.
- d. Training requirements were covered and implemented by all regions.



5. Committee Reports

a. Relationship Team

a. Bob and Carrie met to talk about the next step for the behaviors document. Changes are being made and will be sent to the board for review next month at the meeting. ACTION ITEM: please read and provide detailed comments before the meeting next month.

b. Team Manager recruitment

a. Dacia and Carrie will work with Kate on the box and USB sticks before ordering now that the budget has been approved.

b. Strategic Imperative Review and Organizational Health

a. A roadmap for 2020 will be sent to the committee for presentation in October.

6. New Policies

1. A new Anti Discrimination was reviewed by the board

2. A new Sexual Harassment policy was reviewed by the board

3. A clerical typo was identified and will be fixed, the board will read and provide comments and a vote to approve the policies will take place via email.

7. Kick-Off

1. 110 people attended kick-off (this is higher than normal).

2. The event was under budget and very successful.

Carrie is going to the RD meeting in October, Dacia will attend in November and Will in January.

Meeting adjourned at 8:00 pm