



Board Meeting

August 14, 2019

DI Colorado offices, 6000 E Evans Ave. Bldg. 1 Suite 031, Denver, CO 80222

Mission Statement: *Preparing Colorado's kids to be the innovators of the future by combining the arts, sciences, and technology with creativity, teamwork, and problem solving.*

Strategic Imperative: *Customer/Client Intimacy "Focusing on Relationships"*

Minutes

Attendees: Kate Donelan, Jenny Ricklefs, Bob Tipton, Dacia Donohue, Jim Vigland, Carrie Roethe, Jill Jurca (via Zoom conference), Sarah Elberling, and William White

Absent: Shelley Billig

Note: These minutes are organized by topic and may not reflect the actual sequence of events in the meeting.

Meeting was called to order at 6:30 pm

1. Consent agenda, including June Minutes.

- a. Review of consent agenda process and agenda planning for the year.

MOTION: A motion was made to approve the consent agenda including the June minutes. The motion was seconded and approved.

2. Executive Director report

- a. A new lawyer has been retained by DICO
- b. There are some concerns about the DICO capability to meet the requirements in the new youth protection policy. Portions of the policy are outside of the control of DICO which is causing concern. The lawyer agrees that we should not sign the affiliate agreement with the youth protection written as is. Kate will be having discussions with the National Office before we move forward.
- c. The affiliate agreement has been reviewed and is not yet ready for execution. Kate will be asking for a few changes to the agreement in the areas of timing, sponsorship, and insurance requirements along



with clarifications in the areas of sponsorship contact information and event planning. A mathematical error was noted in the commission structure that Kate will also ask to have adjusted.

- d. At a request of the insurance company 100% compliance for the DICO background check policy. The variety of background check options was reviewed with the board.

MOTION: A motion was made to approve 100% compliance with the DICO. background check policy at the time of regional tournament registration. If a team manager has not completed their background check by the time of tournament registration, their team will not be allowed to compete. The motion was seconded and approved.

- e. Community Resources Inc (CRI) will be signing an agreement with DICO for the Denver Region. Possible funding for the Denver region might need to be considered.
- f. Insurance quotes are starting to come in. Kate will amend the budget once all quotes are in for review. A discussion about non-hired automobile insurance took place. Kate will be asking for some clarifications on this policy as well for further discussions. Indemnification research for team manager transport will be undertaken by Jim and Kate before the next meeting.
- g. Regional goals are in. They look reasonable and strong.
- h. Douglas County is requiring all appraisers to have background checks. This is outside of the DICO policy. The raptor badge cost could be purchased for DICO to help with this. Jenny and Kate will be reviewing possible Raptor solution for further presentation to the board.
- i. A request to buy the DICO mailing list was received. The board did not want to sell the mailing list but was open to selling advertising on the new website.
- j. Jim will work with Kate on updated by-laws for review.**
- k. Brand awareness was discussed and will be moved to discussions for the strategic plan preparation.

3. Financials

- a. The proposed budget was reviewed. Adjustments for the new website were requested. **Any changes or further questions will be emailed to Kate directly for the next meeting.**



- b. Other ways to help increase funding were discussed.
- c. Considerations for separate conservative and goal budgets were discussed.
- d. End of year financials were discussed.

MOTION: A motion was made to approve the end of year financials. The motion was seconded and approved.

2. RD Report

- a. Mobile scoring is being reviewed by the RD team.
- b. The RDs are supportive of the background check policy.
- c. The tournaments are clustered together this year which could pose issues with volunteer numbers.

3. Committee Reports

a. Relationship Team

- a. Proposed behavior document was distributed for review and consideration. Everyone was asked to review this document and send changes/considerations for use.

a. Carrie, Bob, and Jenny will meet to work on possible presentations of the behavior documentation.

b. Team Manager recruitment

- a. Possible contest for each team manager who recruits a new team manager to win a prize. Incentive could be given to the recruiting and new team manager. If each person was given a \$50 Visa gift card. The total cost would be \$900. This will be eligible only to new team managers who did not manage a team last year. **Carrie will send out final documentation for the contest to Kate.**
- b. The team would like to start working on a list of experts that could be published for team use. More discussion not the topic will be had on how to best offer this service. **Carrie will send update to the board with considerations for future use.**



- c. New team manager welcome kits are being considered for a budget line item. The ask is for \$1000 which will be added to the budget for consideration.

- b. DICO website update
 - a. The new website is live and in use. Review of number of hits was provided.
 - b. Future enhancements were provided for review.

- c. Strategic Imperative Review
 - a. The board needs to read the strategic imperatives for approval as soon as possible. The board will seek to approve the imperatives via email before kickoff.

- d. Organization Health
 - a. A 3-5 year strategic plan will be created.
 - b. Review of mission and value statement will take place.
 - c. Innovative approaches to growth.
 - d. Further agenda items on this topic will be covered in the next board meeting.
 - e. Sarah sent out a document for review by the board before the next meeting.**
 - f. The board will review and approve the strategic imperatives via email before the kick-off**

- 4. Kick-Off Planning

Meeting adjourned at 9:11 pm